

Logging on to the EITC campus network

EITC students have access to computer labs and workstations scattered across the campus. However you must log on to the network in order to use them. Your network account will allow you to log on to any of the workstation available to students.

What are my username and password?

Student account usernames consist of the students' legal first name followed by the last name separated by a period, e.g. "matthew.edwards". If there are multiple students with the same first and last name, a number will be appended to the end of the username, e.g. "matthew.edwards15".

If you have trouble logging on or are unsure of your username, talk to your instructor or contact the IT Helpdesk at 680-6874. They will be able to confirm your username.

The first time you log on to the network you will not have a password. Simply type your username and leave the password field blank. Then press Enter or click OK.

First time log on procedure

To log on to a computer, Press Ctrl+Alt+Del on the keyboard and enter your username but do not enter a password. Press Enter on the keyboard or click OK.

You will then be prompted to change your password. Again, leave the Old Password field blank. In the New Password field, create your new password*. Once you have chosen your new password, enter it again in the Confirm New Password field and press Enter or click OK.

If your password meets the EITC password requirements, you will be notified that your password has been changed. Otherwise you will be informed that the password does not meet the requirements and will be prompted to select a new password.

***Note: Your new password must consist of at least seven characters, one capital letter, and one number. Keyboard symbols are recommended, but not required.**

For assistance, contact the IT Helpdesk
(208) 680-6874



Step 1 – Press Ctrl+Alt+Del to log on



Step 2 – Enter your username (no password)



Step 3 – Create your new password



Step 4 – Be sure your password meets EITC password requirements