

GRADUATION FROM EITC

Eastern Idaho Technical College Commencement Ceremonies
Tuesday, May 11, 2010, 7 p.m.
Idaho Falls Civic Auditorium
501 South Holmes Avenue

Reception immediately following commencement at the Eastern Idaho Technical College cafeteria.

All EITC Degree, Certificate, and GED Graduates are invited to participate in Commencement.

Special Accommodations

Accommodations are available for students and guests with disabilities. We encourage calling ahead to reserve special accommodation seating. The program is available in an alternate format. Please call (208) 524-3000 Extension 3376.

Ceremony Outline will be posted at a later date

The ceremony is approximately 70 minutes.

Degrees and Certificates

Did you...

Complete all coursework by December 11, 2009

Do you plan to...

Complete all coursework by May 7, 2010

Complete all coursework by July 16, 2010

GED's

Did you...

Pass all five tests

Receive your last score between May 1, 2009 and April 30, 2010

Cap and Gown purchasing will be announced later

Degree and Certificate Checklist

Have you filled out and submitted an Application for Graduation?

Have you paid the \$10 Application for Graduation fee?

Do you owe any tickets, fines, or other monies?

See the Registrar or Advising Counselor if you have any questions about the number of credits you have.

Do we have your correct mailing address? Check with the Registrar if you have changes in mailing information. If we do not have your correct address YOU MAY NOT RECEIVE YOUR DEGREE.

It is the student's responsibility to insure all necessary information is provided to process awards.

Instructions for Students

Dress Code

Dresses should not be longer than your gown and no high collars should be worn.

It is recommended that males wear light colored shirts and ties.

No flowers/corsages or jewelry should be worn on your gown.

Please iron your gown. Be sure to use a cool iron and do not use steam as water may spot the fabric.

The cap should be worn straight approximately 1" above your eyebrows.

EITC Associate Degree Graduates' tassel is royal blue and white.

EITC Certificate Graduates' tassel is royal blue.

GED Graduates' tassel is light blue.

HONOR CORD: Students completing all of their course work by July 16, 2010 based on their cumulative GPA as of December 11, 2009 are eligible to wear a cord.

Silver Cord: Cumulative GPA 3.50 to 3.749

Gold Cord: Cumulative GPA 3.75 to 4.0

Arriving At the Civic Auditorium

Graduates are to meet at the Civic Auditorium by 6:15 p.m. PLEASE BE ON TIME.

Go to the north ticket booth and pick up your name card. Check the card to insure accurate spelling of your name. If your name is difficult to pronounce, please make notations on the card that might be helpful to the announcer. Keep your name card with you (you will pick this up at the ticket booths before you line up for the ceremony). **As you approach the stage during commencement, hand your card to the announcer.**

Proceed to the Idaho Falls High School hallway. You will line up in the hall according to your program. Within each program, individuals receiving a certificate are to be first in line, followed by individuals receiving an associate degree.

Line Up

In the hallway line up by program.

Accounting Technologies (AAC, ACP)

Business Technologies (BT, MAM)

Computer Networking Technologies (CNT)

Legal Technologies (LGL)

Office Technologies (OFP, OFS)

Web Development Technologies (WDS)

Dental Assisting

Medical Assisting

Medical Office Technologies

Practical Nursing

Registered Nursing

Surgical Technology

Mechanical Trades (Auto and Diesel)

Professional Truck Driver Training

Radiation Safety

Welding Technology

GED

[Civic Auditorium Diagram]

The Civic Auditorium Diagram shows: How to enter the auditorium for the processional

Where guests, faculty, and administration sit on the stage

Where students sit

How to get onto the stage

Where to stop and give your name card to the announcer

Where to stop with the Division to shake hands

Where to stop and receive the diploma jacket or scroll

How to exit the stage

How to return to your seat

How to exit the auditorium from the recessional

The Ceremony

Administration and faculty will enter the auditorium in a double-file processional walk beginning at 7 p.m. Graduates will follow.

When the graduates are asked to come forward, approach the stage in a single file as shown in the diagram. Please do so one row at a time as directed by EITC Staff. As the last person in each row starts up the stairs, the next row should rise and approach the stage. As each division/program or type of degree/certificate changes there will be a pause, as directed by EITC Staff. Remember to be very quiet in the halls, on the stairs, and especially approaching the reader backstage.

Proceed to the side of the stage where a reader will take your name card to announce your name. Then proceed to be greeted by your Division's Instructors. Then proceed to the EITC President and Dean of Instruction. They will shake your hand and present: A.A.S. Degree recipients with a certificate cover (there will be a pause); EITC Certificates with a certificate cover (there will be a pause). GED/HSEC recipients will be greeted by the Chief GED Examiner and presented a paper scroll (you have/will receive your certificate in the mail). Go out the stage door and back in the auditorium doors. Go down the stairs and return to your seat.

At the conclusion of commencement, everyone will be asked to rise for the recessional. Students will wait while administration and faculty exit the stage and proceed out the auditorium in a double-file recessional walk. Graduates are to follow one row at a time. The first row to exit will be the one nearest the stage. **PLEASE EXIT THE AUDITORIUM BEFORE STOPPING TO VISIT OR TAKE PICTURES.**

Instructions for Guests

We are sorry but...Fire and Safety restrictions **WILL NOT** allow guests in the aisles or in the front of the auditorium to take pictures during the ceremony.

There will be a backdrop in the Christofferson Building where you can take pictures at the reception following commencement.

Reception

Graduates and their guests are invited to attend a reception in their honor on campus immediately following commencement. The reception will be set up in the cafeteria in the John E. Christofferson Multipurpose Building.