



Part-Time Tutoring Center Coordinator Eastern Idaho Technical College

This is a 19 hour a week position beginning in August of 2008. The Tutoring Center Coordinator is responsible for scheduling of tutors, maintenance of student records, reporting data on a monthly basis, providing classes with presentations on research and APA documentation style (upon request) and tutoring students in writing. Applicants must have a minimum of a bachelor's degree in English or English Education. Preferred applicants will have a master's degree in English with teaching experience in higher education. Applications will be considered until May 9th or until position is filled.

Send [State of Idaho application form](#), letter of application, resume, and a copy of college transcripts to:

Eastern Idaho Technical College
Human Resources
1600 S. 25th E.
Idaho Falls, ID 83404

AA/EOE

(Salary \$12.50 - \$14.00 /hr Depending upon Experience/Qualifications)