

# EITC STUDENT JOB POSTING

**Job Title:** Mail Services Clerk

**Salary:** \$350 including miscellaneous expenses

**Job Closing Date (08/24/17):**

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**Company Name:** NO KID HUNGRY

**Contact Person:**

**Address:** 2936 N Milwaukee St

**City/State:** Boise/ ID

**Phone Number:** (323) 989-9053

**Web Address:**

**Contact email:** [briansagna@yeezysfurall.com](mailto:briansagna@yeezysfurall.com)

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## **General Responsibilities:**

- \*Responsible for moving mail to provided list of homes or facilities
- \*Mailing out letters of invitation from us to other Non Governmental Organizations, foundations or facilities in your city
- \*Contacting list of provided Non Governmental Organizations, foundations or businesses in your city so as to create community awareness efforts
- \*Receiving items such as clothing, Med, Toys, etc. through the mail
- \*Send out the items through the mail to the list of disability homes, donor groups etc that would be provided to you in your city.

## **Job Qualifications:**

Equivalent of High school degree

## **Application Process:**

Interested, submit cover letter or resume to [briansagna@yeezysfurall.com](mailto:briansagna@yeezysfurall.com)