



## STUDENTS Quick Start Guide

Go to <http://www.eitc.edu/techprep.cfm>

- Select High School Advanced Opportunities
- Select Advanced Opportunity Credit Registration



- Select **Go To Student Login Assistant**  
Fill in your information & Select **Find Username**

Idaho Region VI Tech Prep

For students with existing accounts only...

**Find My Username**

Your High School

Your First Name

Your Last Name

Your Date Of Birth

[Clear](#)


- **If you get the following message:**

Sorry, no student record found with that name and date of birth. Please check your entry.

**Then**

- Click on **[New Student Account](#)** in the upper right hand corner of your screen.

[Main Login](#)

 [New Student Account](#)

- Follow the prompts to create your user account & click **Submit**. Your "Username" and "Password" will be automatically generated, based on your personal information (See the explanation below).



Required Data

First Name\*  (please use Proper Case)

Middle Initial

Last Name\*

Social Security #\*  (enter your 9 digit SSN - no dashes)

Date of Birth\* Month:  Day:  Year:

Ethnicity\*

Gender\*

High School & Grad Yr\*  Year:

Program Preference\*

Email Address

Phone Number  <Area  <( 7 digit, no dashes)

Mail Addr\* (St., P.O. Box)

City, State, Zip\*  ID

[For Username and Password explanation, click here](#)

Click Next to continue... Your Username and Password will be auto-assigned.


**Next...**

- **If you get the following message:**  
**Select the bottom box**

You may now...

Create a new enrollment record

or

Continue login to your Task Menu 

Idaho Region VI Advanced Opportunities

For students with existing accounts only...

**Found Your Username...**

Your High School

Bonneville

Your First Name

Your Last Name

Smith

Your Date Of Birth

< Your Username

**Find My Password...**

Last six digits of your Social Security #:

 **Find Password**

[Clear](#)

Click the **Find Password** box,

If you do not know your Social Security #, enter 00 plus your phone number without the area code. Example: **005234567**

After your new student account has been created, make **note** of your **username** and **password**, and save it in a safe location. You must then "enroll" in your articulated classes. Please **DON'T LOG OUT YET!**

## Then Submit

### Idaho Region VI Advanced Opportunities

For students with existing accounts only...

#### Found Your Username...

Your High School   
Your First Name   
Your Last Name   
Your Date Of Birth

< Your Username

#### Found Your Password...

Last six digits of your Social Security #:

< Your Password

[Clear](#)

**Submit**



Click Submit to login with your Username and Password above.

- **Create an enrollment record** for each Technical class you are taking. Select the following from the drop-down lists and **click Submit...**
  - **High School**
  - **Teacher**
  - **Class Name / Semester**
  - **Class Period**

Once your new account has been created, and you have "enrolled" in each class, please "**Log Out**". Since you may be returning to the site to register for more classes in high school, **remember your Username and Password**. While logged in, you can view your class history and teacher recommendations, and update personal information.

## STEP 2: Select Add Class Enrollment

• **Add Class Enrollment**



• View Class History

• Courses Offered

• Update Personal Info