

Setting Course Availability in Blackboard

Setting **Course Availability** allows the instructor to make the entire course in Blackboard unavailable or available to students. If a course is unavailable, the link to the course is not visible from the student's My Blackboard page on the Blackboard site. Making a course unavailable will not affect any course materials, discussion boards or gradebook entries. The instructor at their discretion makes classes available.

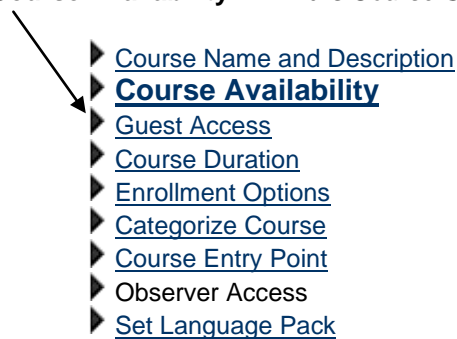
Your course should be made unavailable after your class ends.

Step 1: Click on the **"Control Panel"** button (at bottom left of screen).

Step 2: Click the **Settings** link in the *Course Options area* of the Control Panel.



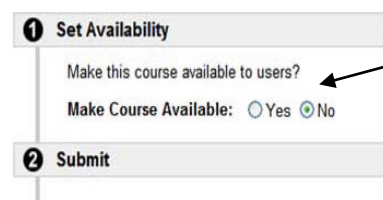
Step 3: Click the **Course Availability** link in the *Course Settings area*.



Step 4:



Course Availability



1 Set Availability

Make this course available to users?

Make Course Available: Yes No

2 Submit

Select the "YES" radio button to make the course available
note: **Selecting "NO" will not remove or affect any grades or settings in the course.**

Step 5: Click the **Submit** button to complete the process.