

# Surgical Technology

---

## Program Application

**Please turn this packet in to the HCT office, #6105  
During the week of  
March 5<sup>th</sup> - March 9<sup>th</sup>, 2018 by 5 p.m.**



**College of Eastern Idaho**

## Surgical Technology

---

Thank you for your interest in the CEI Surgical Technology Program. We urge you to recognize the commitment that is essential if one is to be successful in this demanding discipline. Prior to making application to the program, individuals should give careful consideration to the mental and physical demands of the program, and the pressures involved in undertaking the responsibilities of being a Surgical Technology student.

CEI offers limited entry into the (ST) Surgical Technology program due to the number of clinical positions available in the facilities of our southeastern Idaho area. You must be admitted to the College of Eastern Idaho as a certificate/degree seeking student prior to being eligible to submit the ST application packet. Details are outlined below. Successful completion of the program enables the student to sit for the National Certification Examination (a graduation requirement) administered by the National Board of Surgical Technology and Surgical Assisting (NBSTSA), the certifying agency granting the credentials of CST (Certified Surgical Technologist). [www.nbstsa.org](http://www.nbstsa.org)

### **Professional Program Entrance Application Deadlines & Requirements**

Begin your application process **as early as possible** so that you have ample time to complete all of the requirements. Be sure to contact your advisor each semester, so questions can be answered and individual assistance can be provided. Meeting the minimum criteria for admission **does not** guarantee admission into the program.

- Packets will only be accepted during the first full week of March.
- Program coordinators will no longer be meeting with students to review packets before packet submissions. There will be packet workshops in February to answer any questions you may have with the process. Please watch your email for the workshop days and times once the spring semester has begun.
- Turn packets in to the Health Professions Division office, Room #6105.
- Candidates for admission are selected based on available space, packet completion (including complete immunizations), pre-requisite completion with a "C" or better, cumulative pre-requisite GPA, and in the event of applicants have an equal GPA, the writing sample would be scored and used as a tie-breaker.
- Those that have met entrance requirements, submit an application, and are not admitted, will be placed on an alternate list for the current year. Resubmission of a packet will be necessary for the next year.
- Please notify Student Services **and** the Health Professions division office of any contact information changes.

## Surgical Technology

Health Professions Program Packet checklist for applicants						
Late & Incomplete packets will NOT be accepted for review.						
ALL Immunizations MUST BE finished, as specified below, before turning in your packet.						
Student Name			Office Use Only:			
			Entry Date:	Packet #		
Immunization or Titer	Date Given	Take during - to be current through the end of the program	Colleague ID #			
			Eligible:			
MMR #1		Before packet submission	Yes	No		
MMR #2		Before packet submission	<b>Packet Review Date &amp; Comments:</b>			
Hep A #1		Before packet submission				
Hep A #2		Before packet submission				
Hep B #1		Before packet submission				
Hep B #2		Before packet submission				
Hep B #3		Before packet submission				
Varicella #1		Before packet submission				
Varicella #2		Before packet submission				
Tdap - Tetanus		Within 10 yrs. prior to packet submission				
Background Check-official & completed		To be completed prior to turning in packet. Because the report expires, run on or after Jan 1 <sup>st</sup> .				
Written exercise #1 & #2		Written exercise #1 to be ranked on a value of 10 points.				
CPR Cert (HCP)		<b>All highlighted items are optional for packet submission, but <u>required</u> if selected for the program.</b>				
Flu Shot						
TB Test						
Drug/alcohol screening		Clinical site requirement; to be done the week prior to classes starting ( <b>not covered by student fees</b> )				
Complete physical exam		To assess general physical health and ability to withstand the physical requirements of the job				
Eye exam		Visual acuity & depth perception				
Proof of health insurance		Copy of your insurance card, front and back				
Copy of Driver's License		Copy of license, front and back				
<b>You must be in your final semester of Prerequisites &amp; Complete all prerequisite courses with a "C" or better.</b>						
Prerequisites:	Semester	Grade	Equivalency:			
BIO 227			<b>If you have any transfer credits, you must provide, in your packet, a transfer equivalency print out from the CEI registrar to show we have your information entered, <u>along with</u> your Program Evaluation from WebAdvisor.</b>			
BIO 227L						
BIO 228						
BIO 228L						
BIO 250						
BIO 250L						
COM 101						
ENG 101						
HCT 100						
HCT 101						
MAT 123						
PSY 101 OR SOC 101						





## Surgical Technology

---

### BACKGROUND CHECK

**Criminal background checks** are a requirement of the Joint Commission on Accreditation of Healthcare Organizations (JCAHO). Criminal background checks are necessary to meet clinical practicum site requirements during the College of Eastern Idaho's (CEI) Health Professions programs. Since the background check report expires yearly, run the report on or after Jan 1<sup>st</sup>.

Individuals who have been charged and/or convicted of a felony or misdemeanor for battery, assault, substance abuse and theft will not be accepted in CEI's Health Professions programs.

PreCheck is the only approved company that meets HCA requirements.

To register for the background check, see the instructions on the CEI website. To locate the instructions– click Programs of Study, then Health Professions, then Surgical Technology. The instruction link is on the lower right hand side.

**\*\* You will need to print out your official completed results and provide a copy with your completed application packet. (They also need to be within 1 year of the date you are submitting this packet.)**

---

### IMMUNIZATION RECORDS

Read and print the following enrollment form. You will need to provide the records that you currently have to Eastern Idaho Public Health Department. If you are not obtaining immunizations at EIPHD, you will be charged a **\$10.00 fee** to complete your IRIS. Your records will be uploaded to the database. Once the records are complete you may request a print out of your records.

**\*\* A copy of your IRIS record must be included in your packet.**

You may mail your records along with the enrollment form and a check for \$10.00 to:

**EIPHD  
Attn: Immunizations Program  
1250 Hollipark Drive  
Idaho Falls, Idaho 83401  
533-3235**

You may also go directly to the facility. If you chose to go to the facility in person please identify yourself as an EITC student.

**Do not wait until the last minute to do this. The Eastern Idaho Public Health Department is not obligated to provide you with this information at your convenience.**

**Note: Titers are now able to be filed on the IRIS form. You need to have them drawn at Express lab and submit a copy of the results demonstrating immunity. Tell them it is for CEI program entrance.**

Express Lab  
Washington Pkwy  
Idaho Falls, ID 83404  
(208) 529-8330

## Surgical Technology

---

### Written exercise #1: Surgical Technologist Job Description

Applicants are REQUIRED to complete the written requirements outlined below. Submissions must be in a word processed/typed format and must be written in your own words. The exercise is worth a total of 10 points.

\_\_\_\_\_/5 pts.

- A. Research the profession of Surgical Technology and create a job description for the Surgical Technologist. The job description must include the following categories:

- Job title
- Required qualifications
- Required personal characteristics
- Wages
- Work hours
- Examples of places of employment
- Description of the working environment/conditions
- Duties/roles and responsibilities
- Requirements for obtaining and maintaining National Certification
- Description of physical demands

\_\_\_\_\_/ 3 pts.

- B. Please explain the following:

- Why you feel that Surgical Technology would be the right profession for you
- Describe how you meet the required demands of the program and the career for a Surgical Technologist
- Please provide examples

\_\_\_\_\_/ 2 pts.

- C. Cite at least three resources (required)

- Resources may include employment ads, online resources, or interviews with surgical technologists

Total: \_\_\_\_\_/ 10 pts.





## Surgical Technology

---

There are some challenges to be considered as a student in the Surgical Technology program.

These include:

- **Work hours/Finances**  
This is an 8:00am-4:00pm, M-F program. Schedule your work hours, if necessary, according to your school hours, not vice versa.
- **Verbal and written English language skills**  
This is a professional program. You are expected to be able to speak and write in a professional manner.
- **Child care**  
You will need to have reliable child care available, as well as a back-up in case your primary caregiver cannot care for your child/children.
- **Family obligations**  
Having a good support system is so important for your success in this program, as there is a lot of work that needs to be outside of school. It would be in your best interest to discuss this with your family/friends ahead of time.
- **Study time and/or time management**  
Plan on at least 2+ hours of homework a night while you are in this program. If you will develop good study and organizational skills early, they will be very useful later.
- **Transportation**  
Have a reliable firm of transportation, as you will be traveling to various clinical sites, as well as attending classes, for both fall and spring semesters.
- If you have any questions about other arrangements, or issues, please contact me and I will do my best to help you with them.