

INTENT TO ADD OR CHANGE PROGRAM

You may not submit this form online.

1. Please fill out all the fillable fields on the form. (If you are unsure of how to answer the fields please print the form and request help from the admission counselor).
2. Enter the name(s) of College, Trade Schools, etc. you have attended since your initial enrollment at EITC.
3. If you have not printed the form do so now.
4. Have your current faculty advisor sign that you are leaving their program.
5. You sign the form.
6. Have the Admission Counselor over your program sign the form for acceptance into the new program.
7. You will get an email (to your EITC email) to confirm your acceptance into the new program.
8. Make an appointment with your new faculty advisor to go over your WebAdvisor program planning.
9. Submit the program plan by email to the new faculty advisor.
10. Once the new program Faculty Advisor approves your plan you are now ready to register at the registration period.