



Security Act, as amended, EITC collects specified information on campus criminal statistics, campus security policies, and institutional program completion or graduation rates. EITC will report crimes considered to be a threat to students and employees. Every August, EITC will publish and distribute an annual report of campus and security policies and crime statistics to all current students and employees, provide copies of the report to applicants for enrollment or employment upon request, and submit a copy of the report to the Secretary of Education upon request.

### GRADUATION RATES

Every August, EITC will publish and make available by request an annual report disclosing the completion or graduation rates of students. The federal requirement for calculation of a completion or graduation rate applies only to institutions of higher education that admit undergraduate students who are enrolling for the first time at an institution of higher education and have not enrolled previously at any other institution of higher education.

### STUDENT HOUSING

Campus housing is not available. Students can expect to pay between \$5,080 and \$9,160 for room, board, transportation, and personal expenses depending on your family size.

### STUDENT HEALTH CARE

EITC does not provide on-campus health care services. Students requiring medical attention must seek assistance from private health care providers in the community. Students enrolled for ten or more credits are assessed a mandatory insurance fee each semester. Payment of the fee provides the student with an accident and sickness insurance plan. Family coverage is available for an additional fee.

### STUDENT LEADERSHIP

Each year students from EITC participate in competitive activities with students from other postsecondary institutions, with a goal of developing leadership and fostering individual growth. Contests of skill and technical knowledge provide a forum in which students can demonstrate their individual educational accomplishments. Clubs such as the Vocational Industrial Clubs of America (VICA), Business Professionals of America (BPA), and Delta Epsilon Chi (DEC) are active on the EITC campus. These clubs provide a way for students to cooperate. Students who are successful in state and local competition may then compete nationally.

EITC also encourages student participation in student government. The Student Senate is comprised of student body officers and representatives from each full-time program. Student Senate is the student's voice in college development and leadership.

### STUDENT ORGANIZATION FUNDRAISING POLICY

Student organization fundraising is an accepted activity of student organizations. All fundraising activities are restricted to chartered and approved organizations. The governing body of the student organization and its faculty/staff advisor must approve fundraising activities; funds raised must be used for

appropriate organization activities. It is recommended that organization officers, their advisors, and the Dean of Students meet twice annually to discuss fundraising efforts. EITC is licensed for student organizations to conduct raffles for fundraising activity. The Dean of Students has final authority regarding student raffles.



## FINANCIAL AID

Financial assistance programs have been established to help pay for education and training after high school. Most programs are awarded on the basis of need. Applicants must be U.S. citizens or eligible non-citizens who show financial need. Financial need is the difference between your cost of education (fees, books and living expenses) and your ability to pay (savings, income, parental help, etc). Financial aid is awarded on a July 1 to June 30 school year. In order to guarantee the award money is here by the first day of class, students must meet the first priority deadlines. To meet the priority deadlines, students must have all required information needed to complete their award. This means that all required documentation and corrections must be completed before the deadline date. See the EITC website for semester deadlines: [www.eitc.edu/ss/apply.cfm](http://www.eitc.edu/ss/apply.cfm) Applications submitted to EITC by June 1 will receive priority consideration for campus-based aid awarded for the upcoming school year. Students in programs overlapping two school years must apply both years to receive aid for their full training period. To apply see our website at: [www.eitc.edu/ss/apply.cfm](http://www.eitc.edu/ss/apply.cfm)

**Financial Aid Admission and Enrollment:** You may receive a disbursement of financial aid only if you are enrolled as a degree/certificate seeking student and in good standing. Applications for financial assistance will not be considered until you are accepted for admission to the college.

### Financial Aid Eligibility

**Academic:** You must maintain the academic standards of the institution as listed on page 9 to receive student financial aid.

**Progress Eligibility:** In addition to maintaining academic standards, all students receiving federal financial aid will be required to satisfactorily complete (receive grades other than D, F, AU, CH, IC, IW, S, or W) a specified number of credits per semester based on the number of credits enrolled during that semester. For the purpose of financial aid, credit hour completion is classified according to the following schedule:



Semester Enrollment Status	Required Credit Hour Completion
Full-time = 12 (or more) credit hours	9 credit hours
Three-quarter time = 9-11 credit hours	6 credit hours
Half-time = 6-8 credit hours	6 credit hours
Less than half-time = 1-5 credit hours	1 credit hour
Summer Term Enrollment Status	Required Credit Hour Completion
Summer Full-time 6 or more	5 credit hours
Summer Three-quarter time 5 Credit hours	4 credit hours
Summer Half-time 3-4 credits	3 credit hours
Summer Less than half-time 1-2 Credits	1 credit hour
* Students must also maintain a Cum. GPA of 2.00 or above.	

**Request for Adjustment:** It is the student's responsibility to request an adjustment to the EITC Financial Aid Office if changes are made after an award has been made. No adjustment can be made to the award due to change in enrollment status after first week of each semester. Adjustment forms can be printed from our website.

[www.eitc.edu/ss/apply.cfm](http://www.eitc.edu/ss/apply.cfm)

**Financial Aid Application Procedure:** Follow the steps listed on "How to apply" on our website at:

[www.eitc.edu/ss/apply.cfm](http://www.eitc.edu/ss/apply.cfm) In order to begin the financial aid process each student is required to complete the following:

- Complete the Free Application to Federal Student Aid (FAFSA)
- Submit the EITC Financial Aid Application to the EITC Financial Aid Office

After completing these steps, the student must wait for FAFSA results to see if other documents are required. All required forms can be printed from our website.

**Financial Assistance Programs:** Please direct all questions regarding financial assistance to the EITC Financial Aid Office, 1600 South 25th East, Idaho Falls, ID 83404, (208) 524-3000, or toll-free 1-800-662-0261, ext. 3311 or 3374.

**Financial Aid Disqualification:** Failure to comply with the academic standards or the progress eligibility standards will result in ineligibility for student aid.

**Reinstatement:** Students disqualified from Financial Aid eligibility may regain eligibility by: (1) Attend an additional semester without the assistance of Financial Aid and; (2) Retake the failed or uncompleted credits (See Financial Aid Progress eligibility chart) required to meet satisfactory academic progress (SAP). The student must also meet academic standards as well as financial aid standards to be reinstated. After meeting requirements students must submit a Financial Aid General Appeal to the Financial Aid Office explaining that they have completed requirements and would like to be reinstated for Financial Aid.

**Financial Aid Appeals Procedures:** Appeal in writing to the Financial Aid Committee and explain any mitigating

circumstances that you feel caused the inability to meet minimum standards. An appeal form can be printed from our website. [www.eitc.edu/ss/apply.cfm](http://www.eitc.edu/ss/apply.cfm)

**General Appeal:** To be used in situations of medical hardship, death in the family, emergencies and other extreme circumstances that effect Satisfactory Academic Progress. Also, to be used by students who correct Financial Aid Eligibility by attending a semester without Financial Aid assistance and reestablish Satisfactory Academic Progress and want to resume assistance.

**Maximum Credit Appeal:** To be used when a student reaches the maximum time frame allowed by Satisfactory Academic Progress of 96 credits for an associate program and 48 credits for a one-year program.

**Special Circumstance Appeals:** To be used by students or parents of dependent students who have had loss of income due to situations such as loss of employment, death of parent, divorce of parent or students, or medical expenses that affect income.

**Federal Pell Grants:** Federal Pell Grants provide direct grants from the government to the undergraduate student for educational expenses. If Congress appropriates sufficient money, grants range in size from \$400 to a maximum of \$4,050 per year. To apply, see our website at: [www.eitc.edu/ss/apply.cfm](http://www.eitc.edu/ss/apply.cfm)

**Federal Supplemental Educational Opportunity Grant:** The Federal Supplemental Educational Opportunity Grant (FSEOG) is a program designed to assist students who have exceptionally high financial need. These awards range in size from \$200 to \$1,000 Seventy-five percent of FSEOG money comes from the federal government with the remaining twenty-five percent coming from institutional funds. The college determines who is eligible and how much each grant will be. Students with Pell Grant eligibility and low estimated family contribution (EFC) will be given priority. The FAFSA is used to determine eligibility. Application deadline is June 1.

**Leveraging Educational Assistance Partnership (LEAP):** Awards of up to a total of \$1,000 per year are from combined state and federal funds. The FAFSA is used to apply. Priority is given to students with unmet needs in excess of \$3,000. The student must be an Idaho resident. Application deadline is June 1.

**Work-Study:** This is a part-time job, through which a portion of educational expenses may be earned, which pays \$6.00 per hour to students who are under 30 credits (Freshman). Students having 30 or more credits (Sophomore) may receive \$6.75 per hour. Normally you can earn \$800 to \$4,800 during a nine-month academic year by working 10 to 20 hours per week.

**Federal Stafford Student Loan Program (SSL formerly GSL):** The Federal Stafford Student Loan Program provides students with long-term, low-interest loans for postsecondary



educational expenses. Participating private lending institutions provide loan funds. The Federal Stafford Student Loan currently bears a variable interest rate not to exceed 8.25 percent annually on the unpaid balance. Repayment, at a minimum of \$50 per month per loan, begins six months after you leave school or drop to a less-than-half-time status. Depending on the total amount borrowed, repayment may extend over a ten year period. Maximum eligibility on the loan is \$2,625 per year for first year students. Maximum eligibility for second year students is \$3,500 per year.

All applicants for the Federal Stafford Student Loan must complete the Free Application for Federal Student Aid for eligibility to be determined. In addition, Federal Stafford Student Loan applicants must participate in a loan counseling activity called entrance counseling. [www.eitc.edu/ss/faapply.cfm](http://www.eitc.edu/ss/faapply.cfm) See step #3.

Student loan borrowers will be expected to complete an exit counseling activity prior to graduation or withdrawal. Should a student choose to borrow a Federal Stafford Student Loan, they will be required to complete a promissory note. [www.eitc.edu/ss/faapply.cfm](http://www.eitc.edu/ss/faapply.cfm) See step #3.

Students who have not attended EITC and who have not yet had a student loan from our institution will be required to wait 30 days from the 1st day of class to receive their first loan disbursement.

**Disbursement of Financial Aid Awards:** Financial aid funds are disbursed in equal installments on the first day of class each semester. Funds may be credited to your account to pay registration fees with the balance being disbursed in the form of a check. Pick up checks from the cashier in the business office. Financial aid policies and procedures are subject to change without notice to assure compliance with federal regulations.

**Special Considerations – State Aid:** Children of any Idaho citizen who is a resident of the state of Idaho on or after June 1, 1972, and who has been determined by the federal government to be a prisoner of war or missing in action in southeast Asia, including Korea, or who shall become so hereafter, in any area of armed conflict in which the United States is a party, shall be admitted to attend any public institution of higher education or public professional-technical college within the state of Idaho without the necessity of paying tuition and fees, and shall be provided \$100 for books, supplies, and equipment. Such benefits shall be provided for a period not to exceed 36 months. Documentation of eligibility of the applicant must be submitted to the Financial Aid Office.

**SCHOLARSHIP APPLICATION AND INFORMATION**

See page 82 for scholarship information and application form or visit our website. [www.eitc.edu/ss/fascholarships.cfm](http://www.eitc.edu/ss/fascholarships.cfm)

**THE DISABLED STUDENT SERVICES OFFICE**

Eastern Idaho Technical College is committed to providing educational opportunities to all qualified individuals and, in doing so, complies with the Americans with Disabilities Act

of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973. The Disabled Student Services Office is available to assist any student who has a documented disability and believes they may benefit from reasonable accommodations. Students are required to self-identify and must provide written documentation of their disability. Reasonable accommodations are provided on a case-by-case basis. It is requested students meet with the Disabled Student Services Officer as early as possible in order for accommodations to be provided in a timely manner.

Students who have questions about accessibility or who wish to request reasonable accommodations should contact the Disabled Student Services Officer in Room 339 or by calling 208-524-3000 ext. 3376.



**EITC FOUNDATION**

*“Our purpose is to insure that the desire for education is met through adequate funding for scholarships and facilities.”*

The Eastern Idaho Technical College Foundation was founded in 1992. Business and community leaders joined together to help meet the expanding needs of the EITC campus in Idaho Falls. The Foundation, through the generous giving of the eastern Idaho communities, has been instrumental in funding EITC’s physical expansion and scholarship needs of EITC students.

Through private funding, the Foundation endeavors to broaden and nurture the visibility and integrity of EITC, making it the northwest’s premiere comprehensive technical college. The Foundation solicits and receives gifts, bequests, funds, and property to be held and managed for the benefit of EITC. Gifts support and enhance all educational programs, build classrooms, and provide scholarships.